

# North Forsyth High School Office Locations and Services

<p><b>Main Office</b>  Hours 7:30-4:00  770-781-6637  Location- Front Atrium</p> <p>Visitor Check-In  Parent Portal Assistance  Lost and Found  Certificate of Attendance, DDS &amp; ADAP  Driver's Education Certificate  Ms. Kristin Bowen, Receptionist  kbowen@forsyth.k12.ga.us  Ext 160101</p> <p>Student Check-In and Check-Out  Student Attendance (Excuse Notes)  Tardy/Truancy Reporting  Ext 160100</p>	<p><b>Front Administrative Office</b>  Hours 8:00-4:00  Location- Main Office</p> <p>Administrative Secretary  Substitute Teacher Coordination  Change of Address  Proof of Residency  Ms. Ranita Christopher, Principal's Secretary  rchristopher@forsyth.k12.ga.us  Ext 160113</p> <p>Accounting  Athletic Bookkeeping  Budget  Student Fees  Ms. Cindy Mills, Bookkeeper  cmills@forsyth.k12.ga.us  Ext 160112</p>
<p><b>Counseling Office</b>  Hours 7:30-4:00  Location- 230 (200 Hallway)</p> <p>Counselor Liaison and Appointments  Social Security and Military Forms  Work Permits  Ms. Chris Head, Counseling Secretary  F43501@forsyth.k12.ga.us  Ext 160230</p> <p>Records Request  Summer School Registration  Student Enrollments  Student Withdrawals  Ms. Kim Grogan, Registrar  kigrogan@forsyth.k12.ga.us  Ext 160230</p>	<p><b>Student Support &amp; Activities Office</b>  Hours 8:00-4:00  Location- 402 (400 hallway)</p> <p>Student Parking Passes  Sports Physicals  Athletic Information and Questions  Transportation/Bus Information and Changes  Student Lockers  Ms. Sandra Sutton, Student Support &amp; Activities Secretary  ssutton@forsyth.k12.ga.us  Ext 160402</p>